

Notes from VPTA Maintenance Committee April 4, 2024 – 7 PM

Attendance -- Dwight Fellman, Steven Gordon, Neil Bentley, David Doth

Discussion notes

- 1) **Acknowledgement**: The Committee and the Board of Directors recognizes Neil Bentley for his superlative efforts in running the winter salt bucket placements. Thank you, Neil for personally supporting the entire community. Well-done!

- 2) **Issue**: General concern about giving residents appropriate notice when contract workers, inspectors and others are going to be on site including in yards and on occasion seeking entry into a residence. (Fellman)
Next step: Committee will connect with Erin Rogers about (a) current practices including contract language about notice and (b) best practices that she has seen elsewhere. The regular presence of Mangold seems to work, but the unexpected presence of other contractors may be more problematic. The Committee will try and frame-up options for the Board. (Fellman)

- 3) **Issue**: The VPTA pavement and driveway project was completed about 5 years ago. As the new pavement ages, we have seen cracks develop. This is an asset preservation matter, these cracks need attention and filling. Further, the project is time-sensitive with the best schedule in the Fall when the pavement has cooled.
Next steps: In gathering information, the Committee has had contact with several directors of public works and will be connecting with some pavement experts to get a recommended course of action and materials for the cracking and for driveway sealants - all of which will be forwarded later this month to the Board for consideration at a future meeting. (Doth)

- 4) **Issue**: As part of the revised committee charter, the Committee has been asked to review the Preventive Maintenance Plan including a cross-walk to the Reserve Plan to identify issues of alignment or any items needing discussion.
Next steps: The Committee will start that review at its next meeting. (Committee)

- 5) **Feedback**: The Committee strongly supports the Board and Chair as they work with FSR to resolve matters around the broken hydrant and signage improvements.